Ledger Lane Bookkeeping
401 E Jackson St, Tampa, FL 33602
(813) 555-0191

Invoice

INV-0412

BILL TO	ISSUE DATE	DUE DATE	TERMS
Owner Bayshore Dental Studio 2901 W Bay to Bay Blvd, Tampa, FL 33629	09/30/2026	**10/15/2026**	Net 15

DESCRIPTION	QTY	RATE	AMOUNT
Sep 2: reconcile bank and card accounts	3.5 hrs	$65.00	$227.50
Sep 4: payroll setup and first run	2.25 hrs	$65.00	$146.25
Sep 9: accounts payable cleanup	4 hrs	$65.00	$260.00
Sep 11: month-end close and reports	5 hrs	$65.00	$325.00
Sep 12: urgent sales tax filing (rush rate)	1.5 hrs	$97.50	$146.25
Accounting software subscription (pass-through)	1	$35.00	$35.00

Subtotal	$1,140.00
Total	**$1,140.00**
Balance due	**$1,140.00**

HOW TO PAY

Zelle — (813) 555-0191

Please include INV-0412 in the payment note.

Notes

Hours for September 1–30, 2026. Detailed time log available on request.